



**Commitment, Respect and Responsibility**

Dates to remember

**Wednesday 13th December**

P&C Meeting 6pm

**Thursday 14th December**

Year 6 Assembly 2pm

**Friday 15th December**

Students last day of school

**Term 1 2018**

**Tuesday 30th January**

Yr 1– Yr 6 Return to school

**Tuesday 30th January till**

**Thursday 1st February**

Kindergarten Best Start

# Metford Public School

13 Melaleuca Drive, Metford 2323

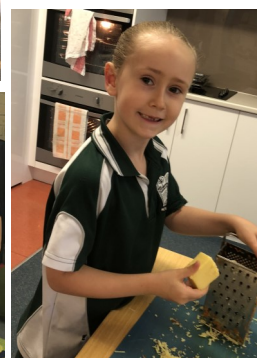
Ph: 4933 2655

Metford Public School staff would like to wish you all a safe and happy holiday.

School resumes for years 1-6 on Tuesday 30th January.

Kindergarten Best start will run from Tuesday 30th to Thursday 1st February 2018.

## CELEBRATING 2017



### Thought of week

*Don't make excuses, make improvements.*

**Tyra Banks**

# Newsletter Term 4 Week 10

## CLO NEWS

Thanks again to all of our volunteers who have helped this year. We sincerely appreciate everything you have done to help out.

Wishing everyone all the best for a wonderful Christmas, New Year and holiday break!



## CERTIFICATE I COMPUTER BASICS

### ENROL IN A COMPUTER COURSE AT TAFE NSW

**This course is designed for people with little or no experience using computers.**

It takes you from learning how to turn on a computer through to word processing, using the internet, using a spreadsheet, doing digital presentations and using digital equipment such as cameras and scanners.

#### COURSE INFORMATION

- One class (3 hours) per week  
Day class 9.30 am - 12.30 pm  
Night class 5.30 pm - 8.30 pm
- Classes start Wednesday 7 February 2018, Room GG17
- Course duration: 18 weeks

#### INFORMATION SESSIONS

##### INFORMATION SESSION 1

**DATE:** Wednesday 31 January 2018

**TIME:** 10.00 am

**Where:** TAFE NSW Maitland Room CG15

##### INFORMATION SESSION 2

**DATE:** Wednesday 31 January 2018

**TIME:** 5.30 pm

**WHERE:** TAFE NSW Maitland Room CG15

#### COURSE INFORMATION

**COURSE NAME** Certificate in Information Technology, Digital Media and Technology

**QUALIFICATION** Certificate I

**NATIONAL CODE** ICT10115

**CORE UNITS**  
Operate a personal computer  
Use, communicate and search securely on the Internet  
Use digital devices  
Operate word processing applications

**ELECTIVE UNITS INCLUDE**  
Operate presentation packages  
Use digital literacy skills to access the internet

#### Further Information

call Judy Markey **4930 2878** email [hunter.careerskillseducation@tafe.nsw.edu.au](mailto:hunter.careerskillseducation@tafe.nsw.edu.au)

© TAFE NSW 2018 RTD 90002 | BR7108-V3-300517

**TAFE**  
NSW

Connect with us!



[tafensw.edu.au](http://tafensw.edu.au) Phone 131 225